

2025
GRANT RECIPIENT

F C F P

First Community
Foundation Partnership
OF PENNSYLVANIA

GRANT WORKSHOP
JANUARY 16, 2025

FCFP Grantmaking Team



Betty Gilmour
Director of Grantmaking since 2008



Lorna Zajack
Grantmaking Associate since 2023

First Community Foundation Partnership of Pennsylvania

Mission Statement: To improve the quality of life in north central Pennsylvania through community leadership, the promotion of philanthropy, the strengthening of nonprofit impact and the perpetual stewardship of charitable assets.

Diversity Statement: FCFP pursues diversity in its funds, donors, board, volunteers, staff, and the causes it supports. Committed to advocating for positive social change and ensuring everyone who shares its vision can get involved, the Foundation is determined to have a broad reach and deep, equal impact in the region.

Vision Statement: To create powerful communities through passionate giving®

2025
GRANT RECIPIENT

F C F P

First Community
Foundation Partnership
OF PENNSYLVANIA

**NONPROFIT SERVICES
AND OPPORTUNITIES**

Foundation Directory by Candid.

- Grant search database
- 242,000+ foundations, corporations, government agencies
- Contact Lorna Zajack, Grantmaking Associate, to schedule an appointment

LornaZ@fcfpartnership.org

Candid.org

What do you need to move forward?

Our websites

[Candid](#)

[GuideStar](#)

[Candid Learning](#)

[Issue Lab](#)

[Candid Learning for Funders](#)

[Philanthropy News Digest](#)

[CF Insights](#)

Our products and services

[Foundation Directory](#)

[GuideStar Pro](#)

[Foundation Maps](#)

[GuideStar Charity Check](#)

[APIs](#)

[Nonprofit Compensation Report](#)

[Candid community](#)

[Nonprofit profiles](#)

[Grants to Individuals](#)

[Nonprofit training](#)

Subscribe to “Candid” and “Foundation Directory” YouTube channels

Build the skills you need to do good.

Find the next free training

Sign up for live training from experts



Online | Webinar

Get your board fundraising

Thursday, January 23, 2025



Online | Webinar

Is starting a nonprofit right for you?

Tuesday, January 28, 2025

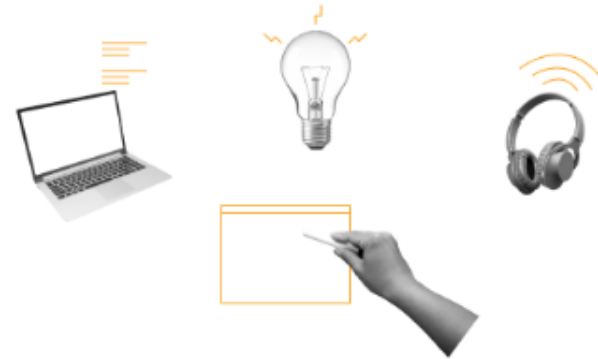


Online | Webinar

Nonprofit leaders speak on founding a nonprofit as a Black leader

Thursday, January 30, 2025

[See all live trainings](#)



On-demand training you can take in your own time



Self-paced learning

Introduction to proposal writing



Self-paced learning

Tell your story: Reach donors using your free Candid profile



Self-paced learning

Crafting compelling grant proposals

[See all on-demand trainings](#)

Additional Services

- Notary
 - Contact Megan Kirk MeganK@fcfpartnership.org
- FCFP Philanthropy Center Room Rental
 - Contact Erin Ruhl ErinR@fcfpartnership.org
 - After March 1, 2025
- Organizational Endowment Funds
 - Contact Jason McCahan JasonM@fcfpartnership.org

Raise the Region®

- **March 12** at 6:00 p.m. to **March 13** at 11:59 p.m.
- Verified 501(c)(3) nonprofit organizations with a physical address in:

Columbia

Montour

Snyder

Union

Lycoming

Northumberland

Tioga

- Register at www.RaiseTheRegion.org through **February 21**
- New platform for 2025

2025
GRANT RECIPIENT

F C F P

First Community
Foundation Partnership
OF PENNSYLVANIA

APPLICANTS

Grant Submission Overview

- Eligibility
- Restrictions and Limitations
- Grant Application
- Grant Requirements
- Post-Program/Project Evaluation
- Field of Interest Fund Opportunities and Deadlines

Eligibility

- Be qualified to receive tax-exempt contributions as defined by the IRS
 - Approved 501(c)(3) public charity nonprofit
 - Approved 501(c)(3) non-public charity nonprofit requires additional vetting
 - Unit of government
 - Non-501(c)(3) nonprofit requires additional vetting
- Use a qualified 501(c)(3) public charity nonprofit as Fiscal Sponsor
- Have a request that directly benefits the constituency or program related to the fund
- Do not have an open grant or outstanding final evaluation

Restrictions and Limitations

- Annual campaigns
- Costs that were incurred prior to the anticipated grant approval date
- Endowments
- Loans, scholarships, fellowships, honorary awards, travel grants
- Multi-year funding, on a case-by-case basis
- Operating or programs deficits
- Re-granting, on a case-by-case basis
- Requests from individuals

Restrictions and Limitations

Not all inclusive - reference individual fund

- General operating expenses
- Religious organizations may only apply through a secular qualified 501(c)(3) public charity nonprofit for community-wide programs
- Individual School Districts and School District Foundations
 - School Districts collaborating with one or more other Districts may be eligible
- Services limited to a select membership

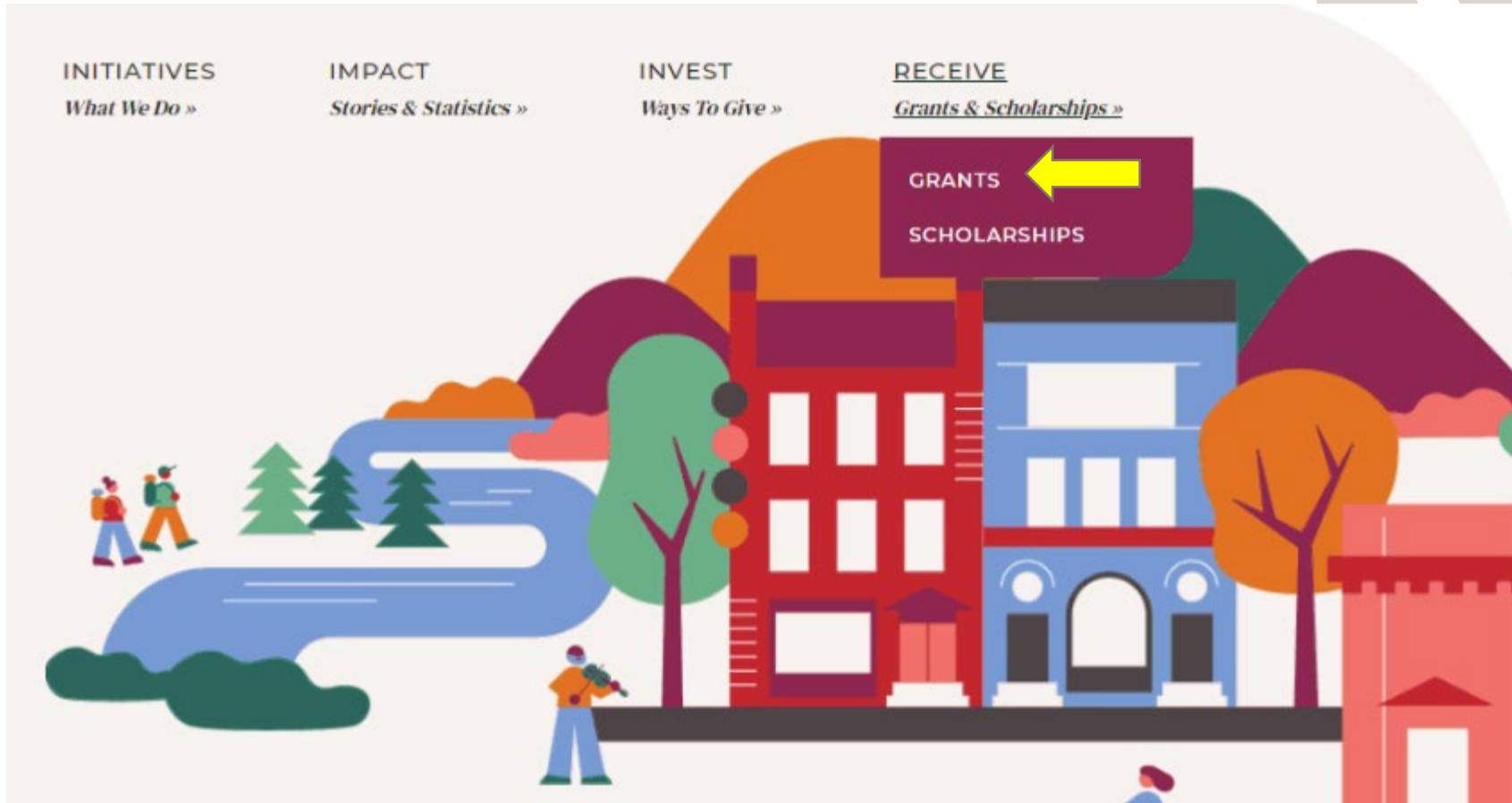
2025
GRANT RECIPIENT

F C F P

First Community
Foundation Partnership
OF PENNSYLVANIA

APPLICATION

www.FCFPartnership.org



www.FCFPartnership.org

- Scroll to the bottom of the page



Hi, I'm Betty!

Easily apply for any of our grants in one place!

ACCESS THE ONLINE APPLICATION PORTAL

APPLY NOW!



Grant Application

Please Sign In

- If you have an account, please log in using your e-mail address and password.
- First time applicants, please click "New Applicant?" below.
- Your password must contain a minimum of 12 characters with at least *three* of the following character types: Lower case, Upper case, Numeric, Special.

E-mail

New Applicant?



Password

Forgot Password?

Login

Grant Application

New Applicant?

An account allows you to access your saved and submitted applications at any time. It also allows us to send you a submission confirmation e-mail and notify you if additional information is necessary to process your application.

E-mail

Confirm E-mail

Password (must contain at least 12 characters, with at least three of the following character types: Lower case, Upper case, Numeric, Special)

Confirm Password

Continue

[Return to login](#)

Grant Application

Applications

Requirements

Applications

Welcome to your "My Application Page". This is the area where you will manage your work.

1. Select *In Progress* or *Submitted* in the drop down to the right.
2. If you select *Submitted*, you can only view the applications that you have submitted.
3. If you select *In Progress*, you will be able to continue working on your application.
4. To delete an application, simply select the garbage can next to it.
5. To start a new **Competitive Field of Interest Fund** application, please click [here](#).

If you have submitted an application and need to make edits, DO NOT create a new application. Contact FCFP to request your application be reopen. Call Betty Gilmour at 570.321.1500 or email at BettyG@fcfpartnership.org.

Grant Application

2025 Grant Cycles

If you are applying for more than one fund, you must complete a separate application per fund.


Which fund are you applying for?

Submit

Grant Application

Please enter your organization's or fiscal sponsor's Tax ID:

OK

Powered by  **simplify**
Less process. More purpose. [Not a Member of Simplify? Click here to learn more](#)

Grant Application

Contact Us | Exit

Before You Begin

Organization Information

Contact Information

Proposal

Program/Project Budget

Annual Operating Budget

Grant Recognition

Documents to Upload

Review My Application

Before You Begin

Powered by Simplify

Printer Friendly Version | E-mail Draft

* Required before final submission

Tips and Tricks

Some quick tips for using this online application form:

- Limit your use of bullets and other formatting.
- Log into your account at https://www.GrantRequest.com/SID_6229?SA=AM to access saved and submitted requests.
- Add mail@grantapplication.com to your safe senders list to ensure you receive all system communications.
- Before filling out the application, you may find it helpful to click the "Printer Friendly Version" button above. This will offer you a preview of all of the questions on the application.
- You may save and come back to your application at a later time by clicking the "Save & Return to My Account" button at the bottom of each screen.
- To move to the next page, please click the "Next Page" button at the bottom of the page or click the page number at the top of the page.
- Do *not* use the "Back" or "Forward" buttons on your browser to navigate through this application.
- PLEASE NOTE: This application uses word limits, not character limits. Questions with word limits will display a live word counter below the question field. *Word limits will not be enforced until you submit your application..* Please be mindful of this as you fill in these fields.
- **When clicking the "Review Before Submitting" button:** You will be required to review the entire application one final time before clicking the "Submit Application" button at the bottom of the screen.

Grant Application



Before You Begin

Organization Information

Contact Information

Proposal

Program/Project Budget

Grant Recognition

Documents to Upload

Certification

Review My Application

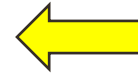
Final Instructions

When you have completed the application, click the [Review & Submit](#) button. This will take you to one final page where you can review the information you provided.

When complete, please click the [Submit](#) button at the very bottom of the page. You will receive a confirmation email once your application as been successfully submitted.

Save & Finish Later

Review & Submit



Grant Application



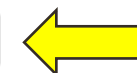
Before You Begin Organization Information Contact Information Proposal Program/Project Budget Grant Recognition Documents to Upload Certification **Review My Application**

Final Instructions

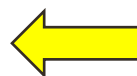
When you have completed the application, click the [Review & Submit](#) button. This will take you to one final page where you can review the information you provided.

When complete, please click the [Submit](#) button at the very bottom of the page. You will receive a confirmation email once your application as been successfully submitted.

Save & Finish Later Submit



Thank You! Your application has been submitted.



Applications Requirements

Applications

Welcome to your "My Application Page". This is the area where you will manage your work.

Grant Application

Applications

Requirements

Applications

Welcome to your "My Application Page". This is the area where you will manage your work.

1. Select *In Progress* or *Submitted* in the drop down to the right.
2. If you select *Submitted*, you can only view the applications that you have submitted.
3. If you select *In Progress*, you will be able to continue working on your application.
4. To delete an application, simply select the garbage can next to it.
5. To start a new **Field of Interest** application, please click [here](#)

Show In Progress Applications ▾

Hide Viewer Only Applications

Application Name	Project Title	Last Updated	My Role	Action
Waldron Memorial Fund Application		1/16/2023	Owner	   

Grant Application


Applications

Requirements

Applications

Welcome to your "My Application Page". This is the area where you will manage your work.

1. Select *In Progress* or *Submitted* in the drop down to the right.
2. If you select *Submitted*, you can only view the applications that you have submitted.
3. If you select *In Progress*, you will be able to continue working on your application.
4. To delete an application, simply select the garbage can next to it.
5. To start a new **Field of Interest** application, please click [here](#)



Show Submitted Applications ▾

Hide Viewer Only Applications

Application Name	Project Title	ID	Submitted	My Role	Action
Waldron Memorial Fund Application		21359	1/16/2023	Owner	  

Application Details

- Mission Statement
- Diversity Statement
- Current Programs
- Individuals Benefitting
- Executive Summary
- Program/Project Description
- Community Need
- Similar Programs/Projects
- Collaborators
- Community Engagement
- Goals and Outcomes
- Sustainability
- Community Impact
- Program/Project Budget
- Annual Operating Budget
- FCFP Recognition

Program Budget & Annual Operating Budget

- Program/Project Budget
 - Expense Items – what are you buying?
 - Funding Sources – how are you paying for it?
 - In-kind services may be listed with approximate values
 - Status of other funding sources
- Annual Operating Budget
 - Most current fiscal year
 - Revenues
 - Expenses

Program/Project Budget Instructions

- Expenses reflect the items you need to obtain in order to implement this Program/Project.
- Funding Sources reflect where you are receiving the dollars from in order to implement this Program/Project.
- Total Expenses and Total Funding Sources - whether the funds are committed or pending - **MUST equal**.
- If they do not equal, please check your work.

Expenses for *this Request* specifically.

⚙️ ✕

* Expense Item 1	* Amount	* Amount Requested from FCFP
<input type="text"/>	<input type="text"/>	<input type="text"/>
Expense Item 2	Amount	Amount Requested from FCFP
<input type="text"/>	<input type="text"/>	<input type="text"/>
Expense Item 3	Amount	Amount Requested from FCFP
<input type="text"/>	<input type="text"/>	<input type="text"/>
Total Expenses	Total Requested	
0 <input type="text"/>	0 <input type="text"/>	

Funding Sources for *this Request* specifically.

Funding Source 1	* Amount Pending	
FCFP	<input type="text"/>	
Funding Source 2	Amount Pending	Amount Committed
<input type="text"/>	<input type="text"/>	<input type="text"/>
Funding Source 3	Amount Pending	Amount Committed
<input type="text"/>	<input type="text"/>	<input type="text"/>
Total Pending	Total Committed	
0 <input type="text"/>	0 <input type="text"/>	
Status of Pending Funds		
<input type="text"/>		

Program/Project Budget Instructions

- Expenses reflect the items you need to obtain in order to implement this Program/Project.
- Funding Sources reflect where you are receiving the dollars from in order to implement this Program/Project.
- Total Expenses and Total Funding Sources - whether the funds are committed or pending - **MUST equal**.
- If they do not equal, please check your work.

Expenses for *this Request* specifically.

⚙️ ✕

* Expense Item 1	* Amount	* Amount Requested from FCFP
Technology	\$25,000	\$15,000
Expense Item 2		Amount Requested from FCFP
Expense Item 3		Amount Requested from FCFP
Total Expenses	\$25,000	Total Requested
		\$15,000

Autofill

Funding Sources for *this Request* specifically.

Funding Source 1	* Amount Pending	
FCFP	\$15,000	
Funding Source 2	Amount Pending	Amount Committed
Funder 1	\$5,000	
Funding Source 3	Amount Pending	Amount Committed
Funder 2		\$5,000
Total Pending	\$20,000	Total Committed
		\$5,000

Autofill

Status of Pending Funds

Funder 1 - notification in June

Total Expenses and Total Funding Sources both equal \$25,000

Grant Recognition

- Press Release
- Recognition Materials
 - Annual Report Feature
 - Banner
 - Billboard
 - Brochure
 - Donor Recognition Wall
 - Email
 - Invitation
 - Mailing
 - Newsletter
 - Newspaper Advertisement
 - Plaque
 - Poster
 - Ribbon Cutting
 - Social Media
 - T-shirt
 - Website

Attachments

- Most current financial statements - audited if available
- List of professional staff with titles and their involvement with the program/project
- List of Board of Directors with board positions and business positions
- Letter(s) of support from unpaid community members
 - May include a board member
- Letter(s) of support from collaborating organizations
- Bids
- Project Renderings

2025
GRANT RECIPIENT

FOCFP

First Community
Foundation Partnership
OF PENNSYLVANIA

GRANTEES

Grant Agreement

- Distribution of Funds
- Expenditure of Funds
- Grant Recognition Requirements
 - Grantee visit
 - Social media
 - ❖ Like and Follow on Facebook and Instagram
- Reporting Requirements
- Failure to Comply

Grant Requirements

Applications

Requirements



Requirements




Welcome to your "My Requirement Page". This is the area where you will manage your report requirements.

1. Select *New Requirements*, *In Progress Requirements* or *Submitted Requirements* from the drop down to the right.
2. If you select *New Requirements*, you will see a list of requirements to complete.
3. If you select *In Progress Requirements*, you will be able to continue working on your requirement forms.
4. If you select *Submitted Requirements*, you can view the requirement forms that you have submitted.
5. If you have any questions or issues please contact [Betty Gilmour](#)



Show New Requirements ▾

Hide Viewer Only Requirements

Form Name	Project Title	Type	My Role	Action
3. Press Release	Test in progress...	3. Press Release	Owner	  

Grant Requirements

Applications

Requirements

Requirements

Welcome to your "My Requirement Page". This is the area where you will manage your report requirements.

1. Select *New Requirements*, *In Progress Requirements* or *Submitted Requirements* from the drop down to the right.
2. If you select *New Requirements*, you will see a list of requirements to complete.
3. If you select *In Progress Requirements*, you will be able to continue working on your requirement forms.
4. If you select *Submitted Requirements*, you can view the requirement forms that you have submitted.
5. If you have any questions or issues please contact [Betty Gilmour](#)



Show In Progress Requirements ▾

Hide Viewer Only Requirements

Form Name	Project Title	Type	Due	Updated	My Role	Action
3. Press Release	Test in progress...	3. Press Release	1/16/2023	1/16/2023	Owner	  

Grant Requirements


Applications

Requirements

Requirements




Welcome to your "My Requirement Page". This is the area where you will manage your report requirements.

1. Select *New Requirements*, *In Progress Requirements* or *Submitted Requirements* from the drop down to the right.
2. If you select *New Requirements*, you will see a list of requirements to complete.
3. If you select *In Progress Requirements*, you will be able to continue working on your requirement forms.
4. If you select *Submitted Requirements*, you can view the requirement forms that you have submitted.
5. If you have any questions or issues please contact [Betty Gilmour](#)

Show Submitted Requirements 

Hide Viewer Only Requirements



Form Name	Project Title	Type	Submitted	My Role	Action
3. Press Release	Test in progress...	3. Press Release	1/16/2023	Owner	  

Post Program/Project Evaluation

Grant evaluation due one year following grant approval date or project start date

- Stage of Completion
- Residents Impacted
- Collaborating Partners
- Grant Expense Report
- Measurable Goals
- Grant Recognition
- Future of Program/Project

Application Portal

- Current application portal is available through July 1, 2025
- Submitted applications and all Requirements
 - Download and Save by June 30, 2025

Access Submitted Grant Applications


Applications

Requirements

Applications

Welcome to your "My Application Page". This is the area where you will manage your work.

1. Select *In Progress* or *Submitted* in the drop down to the right.
2. If you select *Submitted*, you can only view the applications that you have submitted.
3. If you select *In Progress*, you will be able to continue working on your application.
4. To delete an application, simply select the garbage can next to it.
5. To start a new **Field of Interest** application, please click [here](#)



Show Submitted Applications ▾

Hide Viewer Only Applications

Application Name	Project Title	ID	Submitted	My Role	Action
Waldron Memorial Fund Application		21359	1/16/2023	Owner	  

Access Submitted Grant Requirements


Applications

Requirements




Requirements

Welcome to your "My Requirement Page". This is the area where you will manage your report requirements.

1. Select *New Requirements*, *In Progress Requirements* or *Submitted Requirements* from the drop down to the right.
2. If you select *New Requirements*, you will see a list of requirements to complete.
3. If you select *In Progress Requirements*, you will be able to continue working on your requirement forms.
4. If you select *Submitted Requirements*, you can view the requirement forms that you have submitted.
5. If you have any questions or issues please contact [Betty Gilmour](#)

Show Submitted Requirements 

Hide Viewer Only Requirements

Form Name	Project Title	Type	Submitted	My Role	Action
3. Press Release	Test in progress...	3. Press Release	1/16/2023	Owner	  

2025
GRANT RECIPIENT

F C F P

First Community
Foundation Partnership
OF PENNSYLVANIA

GRANT OPPORTUNITIES

Submission through February 25, 2025

- **Little League Fund for Youth Sports** - Youth activity and healthy living programs through sports for youth under the age of 16 and people with special needs in Lycoming County
 - 2025 Available to Grant = \$6,200
 - Minimum Request - \$500. Maximum Request - \$4,000.
 - Notification in March

Submission through March 1, 2025

- **Pearls with a Passion Fund** - Crisis intervention for children and youth (0-18 years old) in Columbia, Lycoming, Northumberland, Tioga, and/or Union Counties
 - 2025 Available to Grant = \$36,000
 - Minimum Request - \$3,000. Maximum Request - \$10,000.
- **Plunketts Creek Township Foundation Fund** - Programs/projects for the benefit of residents of Plunketts Creek Township, Lycoming County
 - 2025 Available to Grant = \$13,800. No Minimum/Maximum.
- **Waldron Memorial Fund** - Programs/projects for the benefit of the residents of Muncy, Lycoming County
 - 2025 Available to Grant = \$164,800. No Minimum/Maximum.

Notification in June

Submission through April 1, 2025

- **Greater Susquehanna Valley Grant Cycle**

- ❖ Montour, Northumberland, Snyder and Union

- 2025 Available to Grant = \$100,000
- Minimum Request - \$5,000. Maximum Request - \$25,000.
- 2024 grantees are ineligible to apply
- Notification in June

- **Williamsport Lycoming Grant Cycle**

- 2025 Available to Grant = Up to \$1,200,000
- Minimum Request - \$5,000. Maximum Request - \$250,000.
- Notification in June - Requests \$25,000 - \$250,000
- Notification in September - Requests \$5,000 - \$24,999

Submission through October 1, 2025

- **Century Fund for Human Services** - Programs/projects for qualified nonprofits in Lycoming, Montour, Northumberland, Snyder and Union County
 - 2025 Available to Grant = one grant of \$25,000
 - ❖ Preference will be given to programs/projects that cross county lines
- **Fath-Greene Animal Welfare Fund** - Programs/projects that support animal welfare in the immediate vicinity of Coudersport and Potter County
 - 2025 Available to Grant = \$30,600. No Minimum/Maximum.
- **Lindig Lewisburg Foundation Fund** - Programs/projects for the benefit of residents of the Borough of Lewisburg, Union County
 - 2025 Available to Grant = To Be Confirmed. No Minimum/Maximum.

Notification in December

Submission through October 1, 2025

- **Lycoming Economic Development Foundation Fund** - Programs/projects that address economic development in Lycoming County
 - 2025 Available to Grant = \$62,200. No Minimum/Maximum.
- **Williamsport Lycoming Competitive Grant Cycle** - Programs/projects for Emergency Service Organizations that serve Lycoming County
 - 2025 Available to Grant = \$250,000. No Minimum/Maximum.
 - Additional guidelines To Be Confirmed
 - Grant workshop **June 10, 2025, 5:00pm**

Notification in December

Email Notifications

- All FCFP notifications are distributed through Constant Contact
- If you receive an email that does not interest/pertain to you or your organization, DO NOT unsubscribe
- You will be removed from all notifications, including grant cycles
- Delete emails that are of no interest
- DO NOT unsubscribe

QUESTIONS?

FOLLOW US

[FACEBOOK.COM/FCFPGIVES](https://www.facebook.com/FCFPGIVES)

[INSTAGRAM.COM/FCFP1916](https://www.instagram.com/FCFP1916)

Contact Us

First Community Foundation Partnership of Pennsylvania
201 West Fourth Street
Williamsport, PA 17701
570.321.1500
www.fcfpartnership.org

Jennifer Wilson, President & CEO, JenniferW@fcfpartnership.org

Betty Gilmour, Director of Grantmaking, BettyG@fcfpartnership.org

Jason McCahan, Director of Planned & Major Gifts, JasonM@fcfpartnership.org

Erin Ruhl, Director of Community Engagement, ErinR@fcfpartnership.org

Steve Simms, Chief Financial Officer, SteveS@fcfpartnership.org