



2024
GRANT RECIPIENT

FCFP

First Community
Foundation Partnership
OF PENNSYLVANIA

GRANT WORKSHOP
JANUARY 17 AND 18, 2024

FCFP Grantmaking Staff



Betty Gilmour
Director of Grantmaking since 2008

Lorna Zajack
Grantmaking Associate since 2023



First Community Foundation Partnership of Pennsylvania

Mission Statement: To improve the quality of life in north central Pennsylvania through community leadership, the promotion of philanthropy, the strengthening of nonprofit impact and the perpetual stewardship of charitable assets.

Diversity Statement: FCFP pursues diversity in its funds, donors, board, volunteers, staff, and the causes it supports. Committed to advocating for positive social change and ensuring everyone who shares its vision can get involved, the Foundation is determined to have a broad reach and deep, equal impact in the region.

Vision Statement: To create powerful communities through passionate giving®



Raise the Region®

- March 13 at 6:00 p.m. to March 14 at 11:59 p.m.
- Verified 501(c)(3) nonprofit organizations with a physical address in:

Columbia	Snyder
Lycoming	Tioga
Montour	Union
Northumberland	

- Register at www.RaiseTheRegion.org through February 16

- GiveGab's blue chat bubble for questions - bottom right of screen



Foundation Center by Candid.

- 242,000+ foundations, corporations, government agencies
- Contact Lorna Zajack, Grantmaking Associate, to schedule an appointment

LornaZ@fcfpartnership.org

Candid.org

What do you need to move forward?

Our websites

[Candid](#)

[Candid Learning](#)

[Candid Learning for Funders](#)

[CF Insights](#)

[GuideStar](#)

[Issue Lab](#)

[Philanthropy News Digest](#)

[Digest](#)

Our products and services

[Foundation Directory](#)

[Foundation Maps](#)

[APIs](#)

[Candid community](#)

[Grants to Individuals](#)

[GuideStar Pro](#)

[GuideStar Charity Check](#)

[Nonprofit Compensation Report](#)

[Nonprofit profiles](#)

[Nonprofit training](#)

Subscribe to “Candid” and “Foundation Directory” YouTube channels



[Candid Learning](#) > [Training](#) > [2024 01 23 introduction to fundraising planning](#) > [Live](#)

Webinar

Introduction to fundraising planning

About

Does your organization need help directing its fundraising efforts? Planning focuses your organization by setting fundraising priorities and helps give staff and board members a roadmap to success.

This introductory class will provide you the basic steps for developing a fundraising plan, including tips on:

- Making your case for support
- Diversifying your organization's fundraising base
- Creating a plan of action

Training details

Tuesday, January 23, 2024

Eastern: 2:00 pm - 3:30 pm
Central: 1:00 pm - 2:30 pm
Mountain: 12:00 pm - 1:30 pm
Pacific: 11:00 am - 12:30 pm

Online

Free

[View more dates, formats, locations](#)

You must be logged in to enroll for this training.

[Login to Enroll](#)



Webinar

Introduction to finding grants

About

Are you new to the field of grantseeking?

Discover what funders are looking for in nonprofits seeking grants and how to find potential funders in this introductory course.

You will learn the 10 most important things you need to know about finding grants, including:

- Who funds nonprofits and what are their motivations.
- What do funders really want to know about the organizations they are interested in funding.
- How do you identify potential funders and make the first approach.

This orientation is not intended for individuals seeking grants for their own use. Please refer to our [Knowledge Base articles for Individual Grantseekers](#).

Training details

📅 Thursday, January 25, 2024

🕒 Eastern: 2:00 pm - 3:30 pm
Central: 1:00 pm - 2:30 pm
Mountain: 12:00 pm - 1:30 pm
Pacific: 11:00 am - 12:30 pm

📍 Online

💰 Free

[View more dates, formats, locations](#)

You must be logged in to enroll for this training.

[Login to Enroll](#)

9

2024
GRANT RECIPIENT

FCFP

First Community
Foundation Partnership
OF PENNSYLVANIA

APPLICANTS

Grant Submission Overview

- Eligibility
- Restrictions and Limitations
- Grant Application
- Grant Requirements
- Post-Program/Project Evaluation
- Field of Interest Fund Opportunities and Deadlines

Eligibility

- Be qualified to receive tax-exempt contributions as defined by the IRS
 - Approved 501(c)(3) public charity nonprofit
 - Approved 501(c)(3) non-public charity nonprofit requires additional vetting
 - Unit of government
 - Non 501(c)(3) nonprofit requires additional vetting
- Use a qualified 501(c)(3) public charity nonprofit as Fiscal Sponsor
- Have a request that directly benefits the constituency or program related to the fund
- Do not have an open grant or outstanding final evaluation

Restrictions and Limitations

- Annual campaigns
- Costs that were incurred prior to the anticipated grant approval date
- Endowments
- Loans, scholarships, fellowships, honorary awards, travel grants
- Multi-year funding, on a case-by-case basis
- Operating or programs deficits
- Re-granting, on a case-by-case basis
- Requests from individuals

Restrictions and Limitations Not all inclusive - reference individual fund

- General operating expenses
- Religious organizations may only apply through a secular qualified 501(c)(3) public charity nonprofit for community-wide programs
- Individual School Districts and School District Foundations
 - School Districts collaborating with one or more other Districts may be eligible
- Services limited to a select membership



APPLICATION

www.FCFPartnership.org

INITIATIVES <i>What We Do »</i>	IMPACT <i>Stories & Statistics »</i>	INVEST <i>Ways To Give »</i>	RECEIVE <i>Grants & Scholarships »</i>
---	--	--	--

The illustration shows a colorful town scene with a blue river, green trees, and various buildings in red, blue, and orange. A purple box with a yellow arrow points from the 'RECEIVE' section of the navigation menu towards the town.

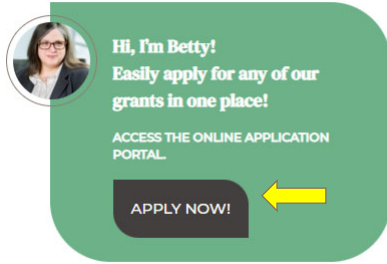
GRANTS
SCHOLARSHIPS

The logo consists of the letters "FCFP" in a stylized font with the 'C' as a red circle. Below it is the text "First Community Foundation Partnership OF PENNSYLVANIA".

16

www.FCFPartnership.org

- Scroll to the bottom of the page



Hi, I'm Betty!
Easily apply for any of our grants in one place!
ACCESS THE ONLINE APPLICATION PORTAL.
APPLY NOW!


Grant Application

Please Sign In

- If you have an account, please log in using your e-mail address and password.
- First time applicants, please click "New Applicant?" below.
- Your password must contain a minimum of 12 characters.

E-mail Password

[New Applicant?](#) [Forgot Password?](#)



Grant Application

New Applicant?

An account allows you to access your saved and submitted applications at any time. It also allows us to send you a submission confirmation e-mail and notify you if additional information is necessary to process your application.

E-mail

Confirm E-mail

Password (must contain at least 12 characters, with at least three of the following character types: Lower case, Upper case, Numeric, Special)

Confirm Password

Continue

[Return to login](#)

Grant Application

Applications Requirements

Applications

Welcome to your "My Application Page". This is the area where you will manage your work.

1. Select *In Progress* or *Submitted* in the drop down to the right.
2. If you select *Submitted*, you can only view the applications that you have submitted.
3. If you select *In Progress*, you will be able to continue working on your application.
4. To delete an application, simply select the garbage can next to it.
5. To start a new **Competitive Field of Interest Fund** application, please click [here](#)

If you have submitted an application and need to make edits, DO NOT create a new application. Contact FCFP to request your application be reopened. Call Betty Gilmour at 570.321.1500 or email at BettyG@fcpartnership.org.

Grant Application

2024 Grant Cycles

If you are applying for more than one fund, you must complete a separate application per fund.

Which fund are you applying for?


-Select One-

Submit

Grant Application

2024 Grant Cycles


If you are applying for more than one fund, you must complete a separate application per fund.

 This application is currently unavailable. Please check back or contact the program office for further instructions.

Which fund are you applying for?
Williamsport Lycoming Competitive Cycle

Grant Application

Please enter your organization's or fiscal sponsor's Tax ID:


Powered by  **simplify**
LESS PROCESS. MORE PURPOSE. Not a Member of Simplify? [Click here to learn more](#)

Grant Application


[Contact Us](#) | [Exit](#)

[Before You Begin](#) | [Organization Information](#) | [Contact Information](#) | [Proposal](#) | [Program/Project Budget](#) | [Annual Operating Budget](#) | [Grant Recognition](#) | [Documents to Upload](#) | [Review My Application](#)

Before You Begin

 Powered by Simplify

[Printer Friendly Version](#) | [E-mail Draft](#)

 Required before final submission

Tips and Tricks

Some quick tips for using this online application form:

- Limit your use of bullets and other formatting.
- Log into your account at https://www.GrantRequest.com/SID_6229?SA=AM to access saved and submitted requests.
- Add mail@grantapplication.com to your safe senders list to ensure you receive all system communications.
- Before filling out the application, you may find it helpful to click the "Printer Friendly Version" button above. This will offer you a preview of all of the questions on the application.
- You may save and come back to your application at a later time by clicking the "Save & Return to My Account" button at the bottom of each screen.
- To move to the next page, please click the "Next Page" button at the bottom of the page or click the page number at the top of the page.
- Do not use the "Back" or "Forward" buttons on your browser to navigate through this application.
- PLEASE NOTE: This application uses word limits, not character limits. Questions with word limits will display a live word counter below the question field. *Word limits will not be enforced until you submit your application.* Please be mindful of this as you fill in these fields.
- When clicking the "Review Before Submitting" button: You will be required to review the entire application one final time before clicking the "Submit Application" button at the bottom of the screen.

Grant Application



Before You Begin | Organization Information | Contact Information | Proposal | Program/Project Budget | Grant Recognition | Documents to Upload | **Certification** | Review My Application

Final Instructions

When you have completed the application, click the [Review & Submit](#) button. This will take you to one final page where you can review the information you provided.
When complete, please click the [Submit](#) button at the very bottom of the page. You will receive a confirmation email once your application as been successfully submitted.

Save & Finish Later | **Review & Submit** ←

Grant Application



Before You Begin | Organization Information | Contact Information | Proposal | Program/Project Budget | Grant Recognition | Documents to Upload | Certification | **Review My Application**

Final Instructions

When you have completed the application, click the [Review & Submit](#) button. This will take you to one final page where you can review the information you provided.
When complete, please click the [Submit](#) button at the very bottom of the page. You will receive a confirmation email once your application as been successfully submitted.

Save & Finish Later | **Submit** ←

Thank You! Your application has been submitted. ←

Applications | Requirements

Applications

Welcome to your "My Application Page". This is the area where you will manage your work.

Grant Application

Applications Requirements

Applications

Welcome to your "My Application Page". This is the area where you will manage your work.

1. Select *In Progress* or *Submitted* in the drop down to the right.
2. If you select *Submitted*, you can only view the applications that you have submitted.
3. If you select *In Progress*, you will be able to continue working on your application.
4. To delete an application, simply select the garbage can next to it.
5. To start a new **Field of Interest** application, please click [here](#)

Show In Progress Applications

Hide Viewer Only Applications

Application Name	Project Title	Last Updated	My Role	Action
Waldron Memorial Fund Application		1/16/2023	Owner	   

Grant Application

Applications Requirements

Applications

Welcome to your "My Application Page". This is the area where you will manage your work.

1. Select *In Progress* or *Submitted* in the drop down to the right.
2. If you select *Submitted*, you can only view the applications that you have submitted.
3. If you select *In Progress*, you will be able to continue working on your application.
4. To delete an application, simply select the garbage can next to it.
5. To start a new **Field of Interest** application, please click [here](#)

Show Submitted Applications

Hide Viewer Only Applications

Application Name	Project Title	ID	Submitted	My Role	Action
Waldron Memorial Fund Application		21359	1/16/2023	Owner	   

Application Details

- Mission Statement
- Diversity Statement
- Current Programs
- Individuals Benefitting
- Executive Summary
- Program/Project Description
- Community Need
- Similar Programs/Projects
- Collaborators
- Community Engagement
- Goals and Outcomes
- Sustainability
- Community Impact
- Program/Project Budget
- Annual Operating Budget
- FCFP Recognition

Program Budget & Annual Operating Budget

- Program/Project Budget
 - Expense Items – what are you buying?
 - Funding Sources – how are you paying for it?
 - In-kind services may be listed with approximate values
 - Status of other funding sources
- Annual Operating Budget
 - Most current fiscal year
 - Revenues
 - Expenses

Program/Project Budget Instructions

- Expenses reflect the items you need to obtain in order to implement this Program/Project.
- Funding Sources reflect where you are receiving the dollars from in order to implement this Program/Project.
- Total Expenses and Total Funding Sources - whether the funds are committed or pending - **MUST equal**.
- If they do not equal, please check your work.

Expenses for this Request specifically.

* Expense Item 1	* Amount	* Amount Requested from FCFP
<input type="text"/>	<input type="text"/>	<input type="text"/>
Expense Item 2	Amount	Amount Requested from FCFP
<input type="text"/>	<input type="text"/>	<input type="text"/>
Expense Item 3	Amount	Amount Requested from FCFP
<input type="text"/>	<input type="text"/>	<input type="text"/>
Total Expenses	Total Requested	
0	0	

Funding Sources for this Request specifically.

Funding Source 1	* Amount Pending	
FCFP	<input type="text"/>	
Funding Source 2	Amount Pending	Amount Committed
<input type="text"/>	<input type="text"/>	<input type="text"/>
Funding Source 3	Amount Pending	Amount Committed
<input type="text"/>	<input type="text"/>	<input type="text"/>
Total Pending	Total Committed	
0	0	
Status of Pending Funds		
<input type="text"/>		

Program/Project Budget Instructions

- Expenses reflect the items you need to obtain in order to implement this Program/Project.
- Funding Sources reflect where you are receiving the dollars from in order to implement this Program/Project.
- Total Expenses and Total Funding Sources - whether the funds are committed or pending - **MUST equal**.
- If they do not equal, please check your work.

Expenses for this Request specifically.

* Expense Item 1	* Amount	* Amount Requested from FCFP
Technology	\$25,000	\$15,000
Expense Item 2	Amount	Amount Requested from FCFP
<input type="text"/>	<input type="text"/>	<input type="text"/>
Expense Item 3	Amount	Amount Requested from FCFP
<input type="text"/>	<input type="text"/>	<input type="text"/>
Total Expenses	Total Requested	
\$25,000	\$15,000	

Funding Sources for this Request specifically.

Funding Source 1	* Amount Pending	
FCFP	\$15,000	
Funding Source 2	Amount Pending	Amount Committed
Funder 1	\$5,000	<input type="text"/>
Funding Source 3	Amount Pending	Amount Committed
Funder 2	<input type="text"/>	\$5,000
Total Pending	Total Committed	
\$20,000	\$5,000	Autofill
Status of Pending Funds		
Funder 1 - notification in June		

Total Expenses and Total Funding Sources both equal \$25,000

Grant Recognition

- Press Release
- Recognition Materials
 - Annual Report Feature
 - Banner
 - Billboard
 - Brochure
 - Donor Recognition Wall
 - Email
 - Invitation
 - Mailing
 - Newsletter
 - Newspaper Advertisement
 - Plaque
 - Poster
 - Ribbon Cutting
 - Social Media
 - T-shirt
 - Website

Attachments

- Most current 990 – if not already uploaded on Guidestar
- Most current financial statements – audited if available
- List of professional staff with titles and their involvement with the program/project
- List of Board of Directors with board positions and business positions
- Letter(s) of support from unpaid community members
 - May include a board member
- Letter(s) of support from collaborating organizations
- Bids
- Project Renderings



Grant Agreement

- Distribution of Funds
- Expenditure of Funds
- Grant Recognition Requirements
 - Acknowledgement
 - Press
 - Recognition Review
 - Contact
- Reporting Requirements
- Failure to Comply

Grant Requirements

Applications Requirements



Requirements

Welcome to your "My Requirement Page". This is the area where you will manage your report requirements.

1. Select *New Requirements*, *In Progress Requirements* or *Submitted Requirements* from the drop down to the right.
2. If you select *New Requirements*, you will see a list of requirements to complete.
3. If you select *In Progress Requirements*, you will be able to continue working on your requirement forms.
4. If you select *Submitted Requirements*, you can view the requirement forms that you have submitted.
5. If you have any questions or issues please contact [Betty Gilmour](#)

Show New Requirements

Hide Viewer Only Requirements

Form Name	Project Title	Type	My Role	Action
3. Press Release	Test in progress...	3. Press Release	Owner	

Grant Requirements

Applications Requirements

Requirements

Welcome to your "My Requirement Page". This is the area where you will manage your report requirements.

1. Select *New Requirements*, *In Progress Requirements* or *Submitted Requirements* from the drop down to the right.
2. If you select *New Requirements*, you will see a list of requirements to complete.
3. If you select *In Progress Requirements*, you will be able to continue working on your requirement forms.
4. If you select *Submitted Requirements*, you can view the requirement forms that you have submitted.
5. If you have any questions or issues please contact [Betty Gilmour](#)

Show In Progress Requirements

Hide Viewer Only Requirements

Form Name	Project Title	Type	Due	Updated	My Role	Action
3. Press Release	Test in progress...	3. Press Release	1/16/2023	1/16/2023	Owner	

Grant Requirements

Applications Requirements




Requirements

Welcome to your "My Requirement Page". This is the area where you will manage your report requirements.

1. Select *New Requirements*, *In Progress Requirements* or *Submitted Requirements* from the drop down to the right.
2. If you select *New Requirements*, you will see a list of requirements to complete.
3. If you select *In Progress Requirements*, you will be able to continue working on your requirement forms.
4. If you select *Submitted Requirements*, you can view the requirement forms that you have submitted.
5. If you have any questions or issues please contact [Betty Gilmour](#)

Show Submitted Requirements

Hide Viewer Only Requirements

Form Name	Project Title	Type	Submitted	My Role	Action
3. Press Release	Test in progress...	3. Press Release	1/16/2023	Owner	  

Post Program/Project Evaluation

Grant evaluation due one year following grant approval date or project start date

- Stage of Completion
- Residents Impacted
- Collaborating Partners
- Grant Expense Report
- Measurable Goals
- Grant Recognition
- Future of Program/Project



Submission through February 15, 2024

- **Little League Fund for Youth Sports** - Youth activity and healthy living programs through sports for youth under the age of 16 and people with special needs in Lycoming County
 - 2024 Available to Grant = \$5,700
 - Minimum Request - \$500. Maximum Request - \$3,000.

Submission through March 1, 2024

- **Pearls with a Passion Fund** - Support for mental health therapies for any age in Columbia, Lycoming, Northumberland, Tioga, and/or Union Counties
 - 2024 Available to Grant = \$32,000. Minimum/Maximum - To Be Confirmed.
- **Plunketts Creek Township Foundation Fund** - Programs/projects for the benefit of residents of Plunketts Creek Township, Lycoming County
 - 2024 Available to Grant = \$14,500. No Minimum/Maximum.
- **Waldron Memorial Fund** - Programs/projects for the benefit of the residents of Muncy, Lycoming County
 - 2024 Available to Grant = \$146,000, No Minimum/Maximum.

Submission through June 1, 2024

- **Greater Susquehanna Valley Grant Cycle**
 - ❖ Montour, Northumberland, Snyder and Union
 - 2024 Available to Grant = \$100,000
 - Minimum Request - \$5,000. Maximum Request - \$25,000.
- **Williamsport Lycoming Grant Cycle**
 - 2024 Available to Grant = \$143,000
 - Minimum Request - \$5,000. Maximum Request - \$15,000.

Incorporating Diversity, Equity & Inclusion: Using a DEI lens in grant review

Submission through October 1, 2024

- **Fath-Greene Animal Welfare Fund** - Programs/projects that support animal welfare in the immediate vicinity of Coudersport and Potter County
 - 2024 Available to Grant = \$29,800. No Minimum/Maximum.
- **Lindig Lewisburg Foundation Fund** - Programs/projects for the benefit of residents of the Borough of Lewisburg, Union County
 - 2024 Available to Grant = To Be Confirmed. No Minimum/Maximum.
- **Lycoming Economic Development Foundation Fund** - Programs/ projects that address economic development in Lycoming County
 - 2024 Available to Grant = \$56,600. No Minimum/Maximum.

Submission through October 1, 2024

- **Century Funds** - Programs/projects for qualified nonprofits in Lycoming, Montour, Northumberland, Snyder and Union County
 - 2024 Available to Grant = \$25,000 per organization mission
 - ❖ Fund for the Arts
 - ❖ Fund for Human Services
 - ❖ Fund for Strong Neighborhoods - e.g. education, environment, government, health, recreation

Preference will be given to programs/projects that cross county lines



Submission through January 2, 2025

- **Ralph and Josephine Smith Fund** - Programs/projects for the benefit of residents of the Warrior Run School District
 - 2025 Available to Grant = To Be Confirmed. No Minimum/Maximum.

QUESTIONS?

FOLLOW US

FACEBOOK.COM/FCFPGIVES

INSTAGRAM.COM/FCFP1916

Contact Us

First Community Foundation Partnership of Pennsylvania
201 West Fourth Street
Williamsport, PA 17701
570.321.1500
www.fcfpartnership.org

Jennifer Wilson, President & CEO, JenniferW@fcfpartnership.org

Betty Gilmour, Director of Grantmaking, BettyG@fcfpartnership.org

Jason McCahan, Director of Planned & Major Gifts, JasonM@fcfpartnership.org

Erin Ruhl, Director of Community Engagement, ErinR@fcfpartnership.org

Steve Simms, Chief Financial Officer, SteveS@fcfpartnership.org