

The First Community Foundation Partnership of Pennsylvania (FCFP) is seeking candidates to become its next

Chief Financial Officer

The Chief Financial Officer (CFO) reports to the President & CEO and has oversight of the financial, accounting and investment activities of the Foundation. In addition, the CFO is responsible for human resource management, benefits administration and risk management of the Foundation. The CFO provides supervision, direction, and guidance around fiscal operations, controls, and accounting procedures. The CFO ensures compliance with relevant laws and tax obligations in coordination with an auditing firm. The CFO provides written and oral presentations to the Board and works closely with the Foundation's Outsourced Chief Investment Officer (OCIO) to monitor investments. The CFO partners with Foundation staff to support development opportunities, grantmaking initiatives and the management of Rider Park, an 867-acre nature preserve open to the public. The CFO is the senior executive second in command to the CEO.

QUALIFICATIONS OF THE SUCCESSFUL CANDIDATE:

The CFO has strong leadership and communications skills related to finance, investment, and general administration. A successful candidate has operational experience and the ability to understand the unique needs of the community foundation operational model. The CFO has strong analytical skills and demonstrated experience in human resources, information technology, finance and investments as well as the corresponding policies, practices and systems required in these areas. The CFO has diverse accounting skills with knowledge of GAAP and FASB standards as they apply to nonprofit agencies. The candidate can assess and manage organizational risk.

A successful candidate can provide both strategic and operational support to the President & CEO, has a high level of personal and professional ethics, and thrives working in a team that values integrity, visionary leadership, community partnerships, philanthropy, accountability and adaptability.

The CFO has a bachelor's degree with a concentration in business, accounting or finance. A master's degree and/or CPA is preferred. The ideal candidate will have ten years or more experience in accounting with at least five years in supervisor and/or executive level management. Experience performing diverse and complex accounting required, with fund and/or trust accounting preferred. Knowledge of accounting for investments, and an understanding of charitable planned giving concepts is desired.

Final offer of employment contingent upon credit check and complete background check.

ABOUT THE FOUNDATION

Founded in 1916, FCFP was the first community foundation in the state of Pennsylvania and the ninth oldest in the country. It is a public charity that works with philanthropists and nonprofits primarily found in Lycoming, Montour, Northumberland, Snyder and Union Counties. Individuals, families, businesses, and organizations create permanent charitable funds that help meet local and regional challenges. FCFP manages over 400 individual charitable funds, each one of which is a separate internal accounting entity. The Foundation currently has approximately \$137 million in total assets with an operations and grant budget of over \$6 million. FCFP works to improve the quality of life in north central Pennsylvania through community leadership, the promotion of philanthropy, the strengthening of nonprofit impact and the perpetual stewardship of charitable assets.

Vision Statement: Create powerful communities through passionate giving®

HOW TO APPLY

Qualified applicants should submit a resume and cover letter describing their qualifications and experience to: Megan Kirk at MeganK@fcfpartnership.org. Please send as one document by March 24, 2023.

